



**ST MARY'S COLLEGE
HOLY GHOST FATHERS**

75 Frederick Street, Port of Spain, Trinidad & Tobago
Telephone: 1 (868) 623-8835

11 February 2020

Dear Parent/ Guardian,

I am pleased to advise you of the following information on this year's Graduation Ceremony, Dinner & Dance:

Event: St. Mary's College Form Five Graduation Ceremony, Dinner & Dance.
Date & Time: **Wednesday 17th June, 2020** from 7pm – 12.00am (please be seated by 6:45pm)
Venue: Port of Spain Ballroom, Hyatt Regency Trinidad,
1 Wrightson Road, Port-of-Spain.

You are asked to please note the following:

- **TICKET COST** - \$450 per person applicable to all graduates and their guests. This includes dinner, dessert and a non-alcoholic beverage in addition to tea and coffee. A cash bar will also be provided by Hyatt Regency on the night. Graduates present will also receive an official school certificate and a graduation token.
- **TICKET REQUEST FORM**– A request form (attached) must be completed by each graduate who wishes to attend the function. All tickets purchased for guests are listed under the graduate.
- **FAMILY CONTRIBUTION** - Please keep in mind that this is not a profitable venture and the graduation committee relies heavily on monetary donations in order to allay the costs and as such keep the cost of the ticket to a minimum and provide a memorable occasion for both the graduate and his guests. Hence A Family Contribution will be deeply appreciated.
- **TICKET SALES**- There will be four days in which tickets will be sold only. The Dean and Committee members will keep you updated on the dates. On the days of ticket sales, the purchaser will also choose the seats allocated for the tickets purchased. Therefore, please buy your tickets as early as possible to ensure that your group will be seated together. Seating will be assigned on a first paid basis. Cash and Cheque payments are accepted **ONLY**. Cheques are to be made payable to **St. Mary's College**.

Should you have any questions, please feel free to contact the member of the organizing committee assigned to your son's class.

Class	Name	Contact	Email
5-5	Nekeisha Clarke	485-7073	nekeishac55@gmail.com
5-6	Kerry Cooper	774-5069	kerry.cooper@rbc.com
5-7	Maria Marquez	3892018	mariamg1002@yahoo.com
5-8	Dixie Rampersad-Pfister	790-8241	dixie.rampersad@gmail.com
5-9	Reina Frampton-Timothy	689-5149	reinaf04@yahoo.com

Looking forward to your kind support in making this memorable function a milestone in your son's life. Thanking you in advance.

Regards,

Mrs. Stacey Sankar-Morales

Form Five Graduation Ceremony, Dinner & Dance Coordinator/ Head of Dept. Science II

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